



MINUTES OF ANNUAL GENERAL MEETING

10.06 a.m. Saturday 25 June 2022

Training Room, Club House

- 1. Meeting Opened** at 10.06am. in accordance with the Notice of Meeting.
- 2. Confirmation of Chair**
In accordance with section 23.2 of the constitution, the President, **James (Jim) CHISHOLM**, assumed the Chair.
- 3. Attendance and Apologies**
In Attendance:
Board
Jim Chisholm *
Justine Ashworth
Graham Archdall *
Paula Ryan

Operations Group
Shane Punter
Aleisha Edwards
Simon Richards *
Brett Magnussen

Patrons
See apologies

Life Members
Alan Macklin
Stuart Cordingley
Glen Forbes

Members
Robbie Howell
Jacob Thomson
Phill Ashworth
David Ray
Michelle Peters

Visitors
Stephen Greene (Auditor)

Designates Life Member *



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Apologies were recorded for the following Members:

Patron: Andrew Wallace MP

Vice-Patron: Cr Terry Landsberg

Directors:

Brent Hiley,
Ed Connolly
Eliza Dreves

Life Members:

Robbie Schwartz
Matthew Richards
Liz Dawes
Stephen Maitland
Mike McDonald
Gary Jones
Carl Perkins

Members:

Fiona Fewtrell
Kara Howell
Tim Dwyer

Visitors:

Gerard O'Brien (Branch President)
Jason Hunt MP (Incoming joint Vice-Patron)

The Chair welcomed the Visitor.

4. Confirmation of Quorum

There were 16 members present and eligible to vote. The required quorum is 15. A quorum was confirmed.

5. Confirmation of Minutes of previous AGM

The Chair noted that the Minutes have been available on the Club website.

The Minutes of the previous Annual General Meeting on 26 June 2021 have been reviewed and signed as a true and correct record by the Chair on resolution of the Board at its meeting of **14 August 2021**.

The Chair invited comment on the Minutes. The Minutes were confirmed.

6. Confirmation of Minutes of any previous General Meetings

Not applicable.



7. Presentation of Reports

a. President

The President presented his report to the Members.

Discussion followed:

- Simon RICHARDS requested current position in relation to Boat Shed redevelopment;
- President identified social media issues;
- Eliza DREVES acknowledged for her two years on the Board, flowers and embroidered tote bag presented to her personally yesterday by Secretary and Eva ASHWORTH;
- President thanked Treasurer for his contribution to the Board;
- President also acknowledged Brett MAGNUSSEN and Phill ASHWORTH for their support and leadership in dealing with the JAC issues earlier in the season;
- President further acknowledged Shane PUNTER for his leadership in filling Club Captain position mid season.

The Meeting resolved to accept the President's Report. Seconded by **Paula RYAN**. All in favour.

b. Treasurer

The Treasurer presented his report to the Members.

Discussion followed:

- Treasurer acknowledged it was a challenging year with COVID. highlighted from budget many positive aspects including Brent HILEY's contributions in regard to grants and sponsorships;
- President identified that budget was adhered too;
- Alan MACKLIN requested specifics of loan. Treasurer advised approximately \$310,000, Foundation account currently offsets loan. Better return for Foundation in current financial climate. Alan MACKLIN inquired why the surf club doesn't pay the loan out? It was initial intention of the Board when loan was obtained for it to be paid out by now. Discussion ensued regarding restructure 3 years ago and that the Foundation benefits. Alan MACKLIN doesn't believe that this change went to the AGM, clarified that it did. The Board's current focus is to build the foundation rather than pay off the loan. However, at any stage loan could be paid out;
- Treasurer highlighted the benefits of having different reserves, ie fundraising in surf sports reserve.

Comments from **Stephen GREENE** (Auditor): Green ticks all round. Good result for the Surf Club this season.

The Meeting resolved to accept the Treasurer's Report. Seconded by **Robbie HOWELL**. All in favour.



8. Receive Financial Statements and Auditor's Report

The Chair noted that the Financial Statements and Auditor's Report for the year ended 30 April 2022 have been available on the Club Website and Notice Board.

The Auditor attended the meeting to respond to member's questions regarding the conduct of the audit.

The Meeting resolved to receive the 2021-2022 Financial Statements and Auditor's Report thereon.

9. Appointment of Auditors for next Financial Year

The Meeting resolved, in terms of section 35 of the constitution and on the Board's recommendation, to appoint Stephen GREENE of MGI as the Club's auditor for FY2022-2023 for a fee of \$4,000.00 plus incidentals.

Graham ARCHBALD moved the motion and **Jacob THOMSON** seconded. All in favour.

10. Election of Directors

The Chair advised that on rotation three Board positions became vacant at this AGM – President, Secretary and two Directors. The Club Constitution states that members may only vote for only candidates who have been nominated in writing 30 days prior to the AGM (section 29.1).

a. President

The Chair advised that there had been one valid nomination for the vacant position of President from **James (Jim) CHISHOLM**.

There being no other valid nominations, **James CHISHOLM** was declared elected for a two-year term.

b. Secretary

The Chair advised that there had been one valid nomination for the vacant position of Secretary from **Justine ASHWORTH**.

There being no other valid nominations, **Justine ASHWORTH** was declared elected for a two-year term.

c. Directors

The Chair advised that there had been two valid nominations for the vacant position of Directors from **Brent HILEY** and **David RAY**.

Eliza DREVES did not seek re-election and has been acknowledged for her service to the Board.



There being no other valid nominations, **Brent HILEY** and **David RAY** were each declared elected for a two-year term.

The Meeting resolved to accept the appointment of Directors and **Shane PUNTER** seconded. All in favour.

11. Nominations for Operations Group and other Officers

The Chair drew members' attention to the need to annually appoint Operations Group Members to ensure the efficient running of the Club. These roles were listed in the attachment to the Notice of Meeting.

Nominations would be considered for appointment by the Board at the earliest opportunity.

Discussion followed:

- Club Captain. Shane PUNTER reluctant to nominate again however is agreeable to be Vice Club Captain. He is happy to mentor and will reassess if Board is unable to fill position. Secretary suggested Andrew RICHARDS assisting Shane PUNTER in co-captain role.
- CTO, Aleisha EDWARDS, identified with have six leaders at Camp Commando (30 June – 2 July) and this is an exceptional representation from one club.

Nominations received:

The nominations received are **Annexure A** to these minutes.

12. Election of Patron and Vice Patron

The Chair advised the Board's recommendation was for **Mr Andrew WALLACE MP for Fisher** to continue as the Club Patron.

The members resolved to appoint **Mr Andrew WALLACE MP** as the Club Patron.

Nominated **Jim CHISHOLM**. Seconded **Glen FORBES**.

The Chair advised the Board's recommendation was for **Councillor Terry LANDSBERG for Division 2 Sunshine Coast Council** to be the joint Club Vice-Patron.

The members resolved to appoint **Cr Terry LANDSBERG** as the joint Club Vice-Patron.

Nominated **Jim CHISHOLM**. Seconded **Robbie HOWELL**.



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The Chair advised the Board's recommendation was for **Mr Jason HUNT MP** for **Caloundra** to be the joint Club Vice-Patron.

The members resolved to appoint **Mr Jason HUNT MP** as the joint Club Vice-Patron.

Nominated **Jim CHISHOLM**. Seconded **Shane PUNTER**.

13. Election of Life Members

The Chair advised that there had been one nomination for Life Membership: **Barry WEATHERALL**.

The Life Membership nomination has been reviewed by the Life Member Committee of Chairperson **Graham ARCHDALL**, **Liz DAWES**, **Mike McDONALD** and **Matt RICHARDS** and the **Board** and is now recommended to Members.

As this requires a vote by members, the Chair called a poll on the nominations.

To assist in the conduct of the poll, the Chair appointed **Alan MACKLIN** and **Glen FORBES** as scrutineers. As a special resolution, this requires 75% of members present and eligible to vote in favour.

Barry WEATHERALL was absent from the meeting. The Chair read the citation and allowed discussion:

- **Graham ARCHDALL** advised that Barry's branch duties were weighted against his membership at Metropolitan Caloundra SLSC.

Ballot was conducted. The Scrutineers announced the results of the Ballot.

The Chair declared **Barry WEATHERALL** to be elected as Life Member **55** of the Club. and congratulated him to the acclamation of the Meeting.

The Meeting resolved to destroy the Ballot Papers. Moved by **Jim CHISHOLM**. Seconded by **Robbie HOWELL**. **Glen FORBES** agreed to destroy the Ballot Papers.

Barry WEATHERALL was invited to join the meeting and was congratulated to the acclamation of the Meeting.

14. Affiliations

a. **SLSA, SLSQ, Sunshine Coast Branch**

The Meeting resolved that the Club seeks to formally affiliate with Sunshine Coast Branch and Surf Life Saving Queensland and Surf Life Saving Australia Ltd; and further that the Club agrees to abide by the SLSA Memorandum of Association, Articles of Association, Rules and Regulations, Constitution and

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By-Laws, and resolutions together with the awards and equipment of the Branch, SLSQ and SLSCA.

Jim CHISHOLM moved the motion and **Glen FORBES** seconded. All in favour.

b. Supporters' Club

The Meeting resolved that the Metropolitan Caloundra Surf Life Saving Supporters' Club Incorporated be accepted as an auxiliary body of the Club in terms of By-Law 1.5.

The meeting resolved to accept the motion. Seconded by **Stuart CORDINGLEY**. All in favour.

15. Notices of Motion (of which notice has been given)

THAT the Board of Metropolitan-Caloundra Surf Life Saving Club Incorporated (Club) be authorised to:

Subject to the Club receiving a Private Ruling from the Australian Taxation Office confirming the Club is an eligible beneficiary of the Metropolitan-Caloundra Surf Life Saving Club Foundation (Public Ancillary Fund) on terms required by the Board, the Board is authorised to:

MOTION 1. Appoint Jim Chisholm, Graham Archdall and Mike McDonald OAM as initial Directors of the trustee of the Public Ancillary Fund (Trustee) to:

- (a) Carry out all actions necessary to put in place and make operational the Trustee and Public Ancillary Fund for the purpose agreed by the Members at the Annual General Meeting of 26 June 2021;
- (b) Carry out all actions necessary to register the Public Ancillary Fund as a Deductible Gift Recipient and Income Tax Exempt Charity;
- (c) When (a) and (b) above are complete, carry out all activities required by the constitution of the Trustee – including convening a General Meeting of shareholders of the Trustee (being Life Members who accept the invitation to be Shareholders of the Trustee) (Shareholders) to elect the ongoing Directors of the Trustee.

MOTION 2. Transfer the funds currently held in a Club Bank Account named "Metropolitan-Caloundra Surf Life Saving Club Incorp. Community Solutions One Account No. 499293" into the Public Ancillary Fund when requested by the Trustee Board which has been elected by the Shareholders at the General Meeting referred to in 1(c) above.

Comments and questions from **Stuart CORDINGLEY** and **Alan MACKLIN** in relation to why are we going to all this trouble? Already short on volunteers

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now new need for more. Comments and responses given by **Paula RYAN**, **David RAY**, **Brett MAGNUSSEN**, **Jacob THOMSON**, **Phill ASHWORTH** and **Graham ARCHDALL**.

The members voted on the following Notices of Motion.

MOTION 1 was carried 9 votes to 4. **Jim CHISHOLM** abstained.

MOTION 2 was carried 10 votes to 2. **Jim CHISHOLM** abstained plus 1 other.

16. General Business

a. Awards

- i. The Secretary advised the following awards:
 - SLSA 10 Year National Patrol Service Award – **Eliza DREVES**
 - SLSA 30 Year National Patrol award – **Stephen MAITLAND**
- ii. The Chair congratulated the absent service award recipients.

b. Passwords and Security

Secretary to request Deputy President to arrange for the passwords for wifi, door codes and other systems to be reset following the meeting, and to be reset following future AGM's.

17. Close Meeting

There being no further business, the Chair declared the meeting closed at 12:18pm.

Confirmed as a true and correct record of the Annual General Meeting of 25 June 2022.

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Chair / Deputy President

16 July 2022

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Annexure A AGM 2022 Operations Nominations

Operational Leadership Team	
Club Captain	No nominations received. From the floor Shane PUNTER spoke.
Surf Sports Officer	No nominations received.
Member Development Officer	One nomination Eliza DREVES
Junior Activities Committee Chair	One nomination Melissa RAY
Chief Training Officer	One nomination Aleisha EDWARDS

Operational Team Assistant Roles	
Club Vice-Captain	One nomination Shane PUNTER
Assistant Surf Sports Officer	One nomination Matthew RICHARDS
First Aid Officer	No nominations received
Assistant First Aid Officer	No nominations received
Vehicle and Powercraft (IRB) Officer	One nomination Dan FORD
Gear and Equipment Steward	No nominations received
Assistant Member Development Officer	No nominations received
Youth Development Officers	No nominations received

Club Assistant Roles	
Assistant Secretary	No nominations received
Club House Manager	No nominations received

